

The 'Better Decision Making' tool should be completed when proposing new projects, services, policies or strategies.

This integrated impact assessment tool was designed to help you to consider the impact of your proposal on social, economic and environmental sustainability, and equalities and human rights. The tool draws upon the priorities set out in our Council Plan and will help us to provide inclusive and discrimination-free services. The purpose of this new tool is to ensure that the impacts of every proposal are carefully considered and balanced and that decisions are based on evidence.

**Part 1** of this form should be completed as soon as you have identified a potential area for change and when you are just beginning to develop a proposal. If you are following the All About Projects Framework it should be completed before going through Gateway 3.

**Part 2** of this form should be filled in once you have completed your proposal and prior to being submitted for consideration by the Executive. If you are following the All About Projects Framework it should be completed before going through Gateway 4. Your answer to questions 1.4 in the improvements section must be reported in any papers going to the Executive and the full 'Better Decision Making' tool should be attached as an annex.

Guidance to help you complete the assessment can be obtained by hovering over the relevant text or by following this link to the 'Better Decision Making' tool on Colin.

Guidance on completing this assessment is available by hovering over the text boxes.

Please complete all fields (and expand if necessary).

#### Introduction

Service submitting the proposal:	Design, Conservation & Sustainable Development
Name of person completing the assessment:	Edward Freedman
Job title:	Conservation Officer
Directorate:	Economy and Place
Date Completed:	22/06/20
Date Approved: form to be checked by service manager	

#### Part 1

##### Section 1: What is the proposal?

1.1	<b>Name of the service, project, programme, policy or strategy being assessed?</b> Proposal for an Article 4 Direction for the Heslington Conservation Area and Production of a strategy for Article 4 Directions for City of York Conservation Areas
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1.2	<b>What are the main aims of the proposal?</b> CoYC has a number of adopted conservation area appraisals that include recommendations for article 4 directions that have not been taken forward. Heslington Parish Council has asked the Council to implement an article 4 direction within Heslington, and funding is available to pursue this project. The main aims of the proposal are to serve an article 4 direction to protect the Heslington conservation area; and to produce a strategy for implementing article 4 directions in the city's conservation areas more broadly, based on the survey and prioritisation of the city's conservation areas for this purpose.
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1.3	<b>What are the key outcomes?</b> The main effects of the proposal will be the more effective protection and management of the special qualities of the City's conservation areas.
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##### Section 2: Evidence

2.1	<b>What data / evidence is available to understand the likely impacts of the proposal?</b> (e.g. hate crime figures, obesity levels, recycling statistics) Nationally, data suggests that the use of article 4 directions has increased since 1995: The Use of Article 4 Directions c.2008 <a href="http://www.ihbc.org.uk/recent_papers/docs/Andrew.pdf">http://www.ihbc.org.uk/recent_papers/docs/Andrew.pdf</a> Data for the impact of article 4 directions is not believed to be collected as they are a form of discretionary local designation.
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	<b>What public / stakeholder consultation has been used to support this proposal?</b>
2.2	Consultation has taken place with a nominated representative of Heslington Parish Council and Heslington Village Trust. Consultation with all stakeholders would take place in accordance with statutory provisions and the CoYC Statement of Community Involvement on the proposed Strategy and before any article 4 direction came into effect.

	<b>Are there any other initiatives that may produce a combined impact with this proposal? (e.g. will the same individuals / communities of identity also be impacted by a different project or policy?)</b>
2.3	Not anticipated.

**Part 1**

**Section 3: Impact on One Planet principles**

This section relates to the impact of your proposal on the One Planet principles.

For 'Impact', please select from the options in the drop-down menu.  
If you wish to enter multiple paragraphs in any of the boxes, hold down 'Alt' before hitting 'Enter'.

**Equity and Local Economy**

	Does your proposal?	Impact	What are the impacts and how do you know?
3.1	Impact positively on the business community in York?	Neutral	The article 4 directions would affect single residential properties so would have no impact on business premises.
3.2	Provide additional employment or training opportunities in the city?	Neutral	No impact anticipated
3.3	Help individuals from disadvantaged backgrounds or underrepresented groups to improve their skills?	Neutral	No impact anticipated

**Health & Happiness**

	Does your proposal?	Impact	What are the impacts and how do you know?
3.4	Improve the physical health or emotional wellbeing of staff or residents?	Neutral	No impact anticipated although there is evidence for stewardship of the historic environment and participation with heritage promoting wellbeing <a href="https://historicengland.org.uk/images-books/publications/conservation-area-appraisal-designation-management-advice-note-1/heag-268-conservation-area-appraisal-designation-management/">https://historicengland.org.uk/images-books/publications/conservation-area-appraisal-designation-management-advice-note-1/heag-268-conservation-area-appraisal-designation-management/</a>
3.5	Help reduce health inequalities?	Neutral	No impact anticipated
3.6	Encourage residents to be more responsible for their own health?	Neutral	No impact anticipated
3.7	Reduce crime or fear of crime?	Neutral	No impact anticipated
3.8	Help to give children and young people a good start in life?	Neutral	No impact anticipated

**Culture & Community**

	Does your proposal?	Impact	What are the impacts and how do you know?
3.9	Help improve community cohesion?	Neutral	No impact anticipated
3.10	Improve access to services for residents, especially those most in need?	Neutral	No impact anticipated
3.11	Improve the cultural offerings of York?	Positive	The proposals seek to develop the use of article 4 directions in the City's conservation areas which is necessary to effectively manage change in these areas of special architectural and historic character, and to better protect the architectural and historic character of Heslington.
3.12	Encourage residents to be more socially responsible?	Positive	The use of article 4 directions allows residents to have more influence on changes to their neighbourhoods through the planning process and allows historic areas to be managed to preserve their special characters.

**Zero Carbon and Sustainable Water**

	Does your proposal?	Impact	What are the impacts and how do you know?
3.13	Minimise the amount of energy we use, or reduce the amount of energy we will use/pay for in the future?	Neutral	No impact anticipated

3.14	Minimise the amount of water we use or reduce the amount of water we will use/pay for in the future?	Neutral	No impact anticipated
3.15	Provide opportunities to generate energy from renewable/low carbon technologies?	Mixed	The use of article 4 directions may include extending planning control over domestic micro-generation/solar panel equipment mounted on houses. It is also envisaged that guidance will be produced on 'best practice' installation of such fixtures. Therefore whilst some such proposals may be discouraged by the additional planning controls others may be encouraged by greater clarity on their acceptability.

#### Zero Waste

Does your proposal?		Impact	What are the impacts and how do you know?
3.16	Reduce waste and the amount of money we pay to dispose of waste by maximising reuse and/or recycling of materials?	Positive	Article 4 directions are likely to encourage the maintenance of architectural features and materials rather than their unnecessary replacement, reducing wastage of historic building materials.

#### Sustainable Transport

Does your proposal?		Impact	What are the impacts and how do you know?
3.17	Encourage the use of sustainable transport, such as walking, cycling, ultra low emission vehicles and public transport?	Neutral	No impact anticipated
3.18	Help improve the quality of the air we breathe?	Neutral	No impact anticipated

#### Sustainable Materials

Does your proposal?		Impact	What are the impacts and how do you know?
3.19	Minimise the environmental impact of the goods and services used?	Positive	The objective of using article 4 directions in conservation areas is to preserve and perpetuate the use of historic and traditional materials, avoiding unnecessary or inappropriate replacement of sustainable materials. The use of unsustainable materials such as PVC and concrete would be likely to be discouraged through the

#### Local and Sustainable Food

Does your proposal?		Impact	What are the impacts and how do you know?
3.20	Maximise opportunities to support local and sustainable food initiatives?	Neutral	No impact anticipated

#### Land Use and Wildlife

Does your proposal?		Impact	What are the impacts and how do you know?
3.21	Maximise opportunities to conserve or enhance the natural environment?	Neutral	No impact anticipated
3.22	Improve the quality of the built environment?	Positive	The use of article 4 directions in conservation areas is intended to preserve and enhance the architectural and historic quality and character of the building environment.
3.23	Preserve the character and setting of the historic city of York?	Positive	The use of article 4 directions in conservation areas is intended to preserve and enhance the architectural and historic quality and character of the building environment.
3.24	Enable residents to enjoy public spaces?	Neutral	No impact anticipated

3.25	Additional space to comment on the impacts		

Part 1

Section 4: Impact on Equalities and Human Rights

Please summarise any potential positive and negative impacts that may arise from your proposal on staff or residents. This section relates to the impact of your proposal on **advancing equalities and human rights** and should build on the impacts you identified in the previous section.

For 'Impact', please select from the options in the drop-down menu.  
If you wish to enter multiple paragraphs in any of the boxes, hold down 'Alt' before hitting 'Enter'

Equalities

Will the proposal **adversely impact** upon 'communities of identity'?  
Will it **help advance equality** or **foster good relations** between people in 'communities of identity'?

	Impact	What are the impacts and how do you know?	Relevant quality of life indicators	
4.1	Age	Neutral	None deemed likely	N/A
4.2	Disability	Neutral	None deemed likely	N/A
4.3	Gender	Neutral	None deemed likely	N/A
4.4	Gender Reassignment	Neutral	None deemed likely	N/A
4.5	Marriage and civil partnership	Neutral	None deemed likely	N/A
4.6	Pregnancy and maternity	Neutral	None deemed likely	N/A
4.7	Race	Neutral	None deemed likely	N/A
4.8	Religion or belief	Neutral	None deemed likely	N/A
4.9	Sexual orientation	Neutral	None deemed likely	N/A
4.10	Carer	Neutral	None deemed likely	N/A
4.11	Lowest income groups	Neutral	None deemed likely	N/A
4.12	Veterans, Armed forces community	Neutral	None deemed likely	N/A

Human Rights

Consider how a human rights approach is evident in the proposal

	Impact	What are the impacts and how do you know?	
4.13	Right to education	neutral	None deemed likely
4.14	Right not to be subjected to torture, degrading treatment or punishment	neutral	None deemed likely
4.15	Right to a fair and public hearing	neutral	None deemed likely
4.16	Right to respect for private and family life, home and correspondence	neutral	None deemed likely
4.17	Freedom of expression	neutral	None deemed likely
4.18	Right not to be subject to discrimination	neutral	None deemed likely

4.19	Other Rights	neutral	None deemed likely
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4.20	Additional space to comment on the impacts		



**Part 1**

**Section 5: Developing Understanding**

Based on the information you have just identified, please consider how the impacts of your proposal could be improved upon, in order to balance social, environmental, economic, and equalities concerns, and minimise any negative implications.

It is not expected that you will have all of the answers at this point, but the responses you give here should form the basis of further investigation and encourage you to make changes to your proposal. Such changes are to be reported in the final section.

**Taking into consideration your responses about all of the impacts of the project in its current form, what would you consider the overall impact to be on creating a fair, healthy, sustainable and resilient city?**

5.1 The proposed making of an article 4 direction for Heslington is considered likely to have a positive impact on the historic environment of Heslington and would be supportive of the aspirations of the local community. Article 4 directions are an important management tool for preserving and enhancing the historic environment which is a prerequisite of sustainable development.

**What could be changed to improve the impact of the proposal on the One Planet principles?** (please consider the questions you marked either mixed or negative, as well as any additional positive impacts that may be achievable)

5.2 No improvements considered necessary.

**What could be changed to improve the impact of the proposal on equalities and human rights?** (please consider the questions you marked either mixed or negative, as well as any additional positive impacts that may be achievable)

5.3 No mixed or negative impacts on equality and human rights are considered likely.

**Section 6: Planning for Improvement**

**What further evidence or consultation is needed to fully understand its impact?** (e.g. consultation with specific communities of identity, additional data)

6.1 The proposal is to proceed with actions which will involve statutory consultation before any article 4 directions are confirmed. Consultation will inform any recommendations.

**What are the outstanding actions needed to maximise benefits or minimise negative impacts in relation to this proposal?**  
Please include the action, the person(s) responsible and the date it will be completed (expand / insert more rows if needed)

Action	Person(s)	Due date

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6.3	<b>Additional space to comment on the impacts</b>





## Part 2

### Section 1: Improvements

Part 2 builds on the impacts you identified in Part 1. Please detail how you have used this information to make improvements to your final proposal.

Please note that your response to question 1.4 in this section must be reported in the One Planet Council implications section of reports going to the Executive.

1.1	<p><b>For the areas in the 'One Planet' and 'Equalities' sections, where you were unsure of the potential impact, what have you done to clarify your understanding?</b></p> <p>No uncertain impacts were anticipated.</p>
1.2	<p><b>What changes have you made to your proposal to increase positive impacts?</b></p> <p>No changes considered necessary.</p>
1.3	<p><b>What changes have you made to your proposal to reduce negative impacts?</b></p> <p>No negative impacts anticipated.</p>
1.4	<p><b>Taking into consideration everything you know about the proposal in its revised form, what would you consider the overall impact to be on creating a fair, healthy, sustainable and resilient city?</b></p> <p>Your response to this question must be input under the One Planet Council implications section of the Executive report. Please feel free to supplement this with any additional information gathered in the tool.</p> <p>It is considered that the recommended actions will have a positive impact overall on creating a sustainable neighbourhood, and neutral impacts on fairness, healthiness and resilience.</p>
<p><b>Any further comments?</b></p>	



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